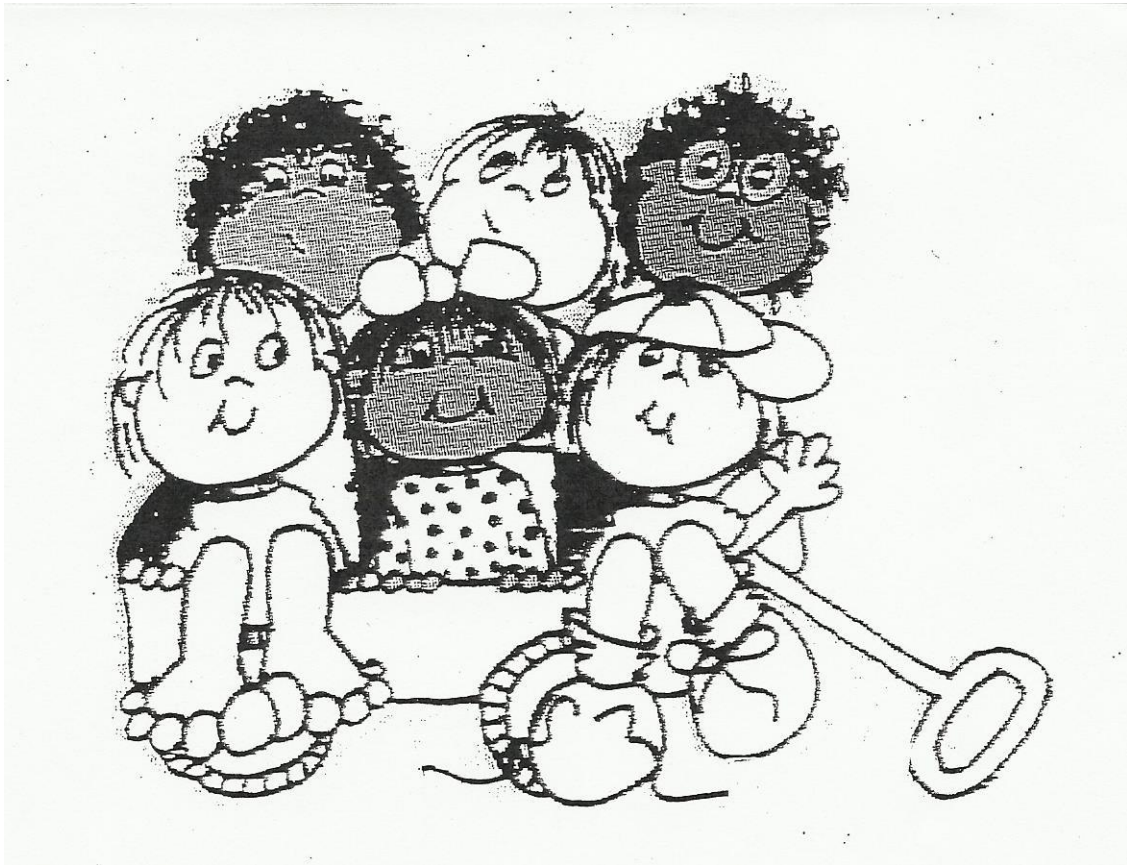


# EVANGELICAL SCHOOL FOR THE YOUNG YEARS 2020-2021

1212 W. Homer Adams Parkway  
Godfrey, Illinois 62035

618-466-1599



## PHILOSOPHY

The philosophy of Evangelical School for the Young Years is to provide a preschool program, Christian in orientation, which will supplement and enrich the experiences provided by the home environment.

Children of all faiths are welcome and find their beliefs respected. The meaning of God's love for all persons is an integral part of the program. No doctrines are presented which would need to be "unlearned" by a child of any faith.

Through group and individual experiences, children develop abilities and positive attitudes toward themselves and their peers. Each child is given an opportunity to explore the mysteries of nature, to experiment with materials, to communicate with adults and other peers, and to think creatively in problem-solving situations.

## PROGRAM

### AGES

A child must be at least three (3) years old by September 1<sup>st</sup> of the year he/she is enrolled in the Fall semester and toilet trained. Parents may choose a morning only program for 3 and 4-year olds, or an all day program for 3 and 4-year olds.

### MORNING PROGRAM (3's & 4's)

A five-day (M-F a.m.) class and a three-day (M-W-F a.m.) class are offered for 4-year olds. A five-day (M-F a.m.) class, a three-day (M-W-F a.m.) class, and a two-day (T-TH a.m.) class are offered for 3-year olds.

### HOURS

Classes meet for 2  $\frac{1}{2}$  hours.

M-W-F Classes	8:45-11:30 a.m.
T-TH A.M. Classes	8:45-11:30 a.m.
M-T-W-TH-F Classes	8:45-11:30 a.m.

### ALL DAY PROGRAM

Both three and four year old students enrolled in a morning program can elect to enroll for the afternoon. Lunch and milk can be purchased from the school, or can

be sent from home. Students enrolled in the all day program will need to bring a lunch. The all-day program will follow the schedule below:

### ALL-DAY SCHEDULE 4'S

TIME	DESCRIPTION
7:00-8:45	Before School Care (Optional/extra charge)
8:45 & 9:00	Arrival
9:00-11:30	Group Time, Learning Centers, and Snack
12:10	All Day Students Get Ready for Lunch/Teacher Led Activities
12:15-12:45	Lunch
12:45	Potty, Wash Hands, and Rest Time. (Students may bring a blanket from home which will stay at school and be sent home at the end of the week for washing).
2:00	Learning Centers/Gross Motor Time/Art
3:00	Dismissal - Parents Pick Up at door #16.
3:00-6:00	After School Care- in the gym. (Optional/extra charge) Snack provided.

### ALL-DAY SCHEDULE 3'S

7:00-8:45	Before School Care (Optional/extra charge)
8:45 & 9:00	Arrival
9:00-11:30	Group Time, Learning Centers, and Snack
11:45-12:15	Lunch
12:15-12:30	Potty, Wash Hands, Rest Time. (Students may bring a blanket from home which will stay at school and be sent home at the end of the week for washing.)
12:30-2:00	Nap time is encouraged, but quiet activities will be provided for students who don't sleep.
2:00-2:15	Wake up/Bathroom and hand washing
2:00	Informal Learning, Outside, Gym, or Music and Fun.
3:00	Dismissal - Parents pick up at door #16.
3:00-6:00	After School Care - in the gym. (Optional/extra charge) Snack provided.

## **CLASSES**

The organization of the morning classes is as follows:

AGE CHARACTERISTICS	CAPACITY
4's	21
3's	16

Each class will have a lead teacher and an assistant teacher.

## **PLACEMENT**

Class placement is determined by the parent's choice of days; the child's chronological age; and the child's physical and social attainment

## **OBJECTIVE**

The objective of the program is to expose a child to a fun and enriching learning environment. The following developmental areas are emphasized:

- 1) Social and Emotional Development
- 2) Gross and Fine Motor Development
- 3) Visual and Auditory Perceptual Development
- 4) Receptive and Expressive Language Development
- 5) Cognitive Development

Students rotate through three rooms, and spend a longer time in the learning centers room. This will allow teachers more time to work individually or with small groups of children. Children will be encouraged to visit each center for a wider range of play-based learning, and will have the opportunity to build relationships with all the children in the class as the groups change daily. The Center format is "fluid" as teachers change the activities in which the children will engage to continually challenge students' potential.

Some of the centers include but are not limited to: dramatic play, block area and large group area, library, manipulatives, music, literacy, listening, and discovery/science. Students also transition to the Art Room, the Gross Motor Room and Snack. Teachers will plan lessons which meet the Illinois Early Learning Standards which are used to enrich our play-based curricular practices, and support the growth of each child. The standards address the academic areas of language arts, math, science, social studies, and fine arts.

Please note that due to the COVID-19 restrictions, students will not rotate through three rooms this year. They will remain in their own classroom.

## **BEHAVIOR MANAGEMENT**

Within each of our classrooms, we have children with varying levels of growth and development which means that challenges with behavior can arise. Our preschool teachers are knowledgeable in appropriate expectations for the ages that we serve. Therefore, when teachers plan their program, they consider the learning, social, and emotional curriculum, the physical arrangement of the classroom, and the daily schedule. More guidance is also offered to those children who need additional support.

In order to ensure a safe and healthy learning environment for all of our students, a child who is exhibiting physically aggressive behavior, and/or is disruptive to the extent that other children can't learn, and/or has displayed unsafe behavior several times, will be assigned a behavior plan. The plan will be created by a team of individuals that may include: the child's classroom teachers, the principal, and the child's parents. The goal of the plan is to see a decrease or an elimination in the challenging behavior. If this is not what is accomplished by the plan, then we can assume that Evangelical School for the Young Years is unable to meet the needs of the child. In which case, parents will be asked to seek placement for their child elsewhere.

## **CALENDAR**

The school calendar will follow a similar holiday and vacation schedule as Evangelical Elementary School.

## **TUITION AND FEES**

### **REGISTRATION FEE**

Registrations are taken anytime during the present school year for the following year. A registration fee of \$50.00 (non-refundable) is charged new students to cover the cost of matriculation. Members of Evangelical United Church of Christ are exempt from this fee.

Tuition costs are established to maintain an exceptionally high quality education program with qualified teachers and the latest equipment. Tuition varies with the number of days per week enrolled. Two, three and five-day rates are available. There is a one-time supply fee per year.

### **ENROLLMENT FEE**

A \$40.00 (non-refundable) enrollment fee is asked to guarantee a returning student's place for the following year. The enrollment fee is due during the first semester of the school year.

### **SECURITY FEE**

There is a one-time security fee of \$25.00 per child.

### **PAYMENTS**

Direct payment of tuition is the required method of payment for 10 monthly payments. The amount will be automatically transferred from parents' checking account on dates chosen from several payment options. The entire year's tuition may also be paid prior to the start of the year. Preauthorized charge payments are also a payment option with an additional fee.

### **BEFORE AND AFTER SCHOOL EXTENDED CARE PROGRAM**

The before and after school care program is offered to preschoolers enrolled in all-day preschool. Morning hours are from 7:00-8:45 am, and after school hours are from 3:00-6:00 pm. Both meet in the gym. Activities include free play, art, games, and outdoor play. An afternoon snack is provided each day by the school.

Entrance is gained through door #10 by ringing the bell.

There is an annual \$20.00 enrollment fee per family. Parents will receive a bill each week for the previous week's charges and accounts need to be paid weekly. There will be an additional \$10.00 charge if students are not picked up by 6:00 pm.

The main focus of the before/after school program is to host a variety of appropriate activities, which will enrich the five areas of learning and development. It is the mission of the child care program to provide quality care through a safe environment that will support the children in their developmental needs, as well as supporting the parent and the community.

## **HEALTH INFORMATION**

A medical record is required by the State of Illinois and must be on file before the child attends his/her first day. The medical form is good for two years from the date of the exam.

Please advise the school of special problems including allergies to foods and limitation of activities.

## **PARENT CONFERENCES AND MEETINGS**

Parent conferences are held in the early spring. Classes will not be scheduled on this day to provide sufficient time for teachers and parents to discuss a child's individual progress. The parent conferences are counted as school days.

The Principal is available during school hours to discuss any particular problems. Please ask for an appointment.

An evening parent meeting will be held towards the latter part of September. Teachers will explain the goals in each area and highlight equipment.

## **AREAS OF INTEREST**

### **CLOTHING**

Play clothes are appropriate for school wear. Please do not have a child come in clothing that may be spoiled by paint or dirt. Although paint smocks are provided

by the school for art activities, colors may at times appear on the clothing. Water-based paint is used, but will sometimes leave a slight stain after laundering.

Pants and shorts are very practical for our students as they will be on the floor or play equipment. To receive the full benefits from gross motor activities, children need to wear tennis shoes instead of boots, sandals, or crocs. No flip-flops, please!

Warm outdoor clothing is important and should be marked with your child's name. The girls should have covering for legs. Jackets should be easy for children to manage by themselves.

Students are encouraged to have a backpack large enough to carry Show-n-Tell, school communications, student work, or snack items.

Please mark all jackets, coats, hats, and mittens with your child's name!

### **OUTDOOR PLAY**

One period of each day is devoted to gross motor activities. Whenever possible these are conducted outdoors on the playground equipment - even in cool weather.

### **SNACKS**

A mid-session snack is part of the day's schedule. Milk or water will be provided by the school. A nutritious snack will be provided by the parents on a rotational basis. The monthly calendar will indicate your child's snack day. Attention should be paid to the number of servings indicated on the package label to assure an appropriate amount for each child. The snack is not designed to be a breakfast, and a child needs to have a nourishing meal before beginning the school day. Please note that students in the pink class are asked to bring their own snack.

On some days, activities may center around preparing and sampling foods such as instant pudding, popcorn, applesauce, and pumpkin seeds, or churning butter, baking cookies, and yeast breads. These will be part of the snack.

### **GENERAL IDEAS FOR SNACK**

For health reasons, snacks are to be prepackaged. Some suggestions are: pretzels, cheese crackers, vanilla wafers, granola bars, graham crackers, cereal,



etc. Animal crackers are always available. Do not send fruit snacks, fruit roll-ups, or other sugary snacks.

### **SPECIAL DAY/BIRTHDAY TREATS**

On a child's special day (if they have a summer birthday, the teachers will mark the calendar with a special day) or birthday, parents are welcome to send in a special treat for snack time. This treat must be prepacked.

### **CHILD'S NAME**

A child's name is written using Manuscript writing. The first letter is capitalized and the other letters are all in lower case. The 3-year olds learn to recognize their first name visually, and the 4-year olds learn to recognize and begin writing their first and last name.

### **SNOW DAYS**

Announcements of school cancellations will be made via Gradelink and on TV Channels 2-4-5 beginning the evening before or at 6:00 a.m. The school name appears as Evangelical School-Godfrey.

### **ARRIVAL AND DISMISSAL FOR MORNING STUDENTS**

At arrival time, parents are to drive up to the east preschool doors and the Principal and/or a Teacher will meet your child at the car.

At dismissal time, parents are to park in the east parking lot. Please do not park in the circle. The school identification card will need to be shown at the door. The Preschool door (#16) will be locked from the outside from 9:05-11:30. They do have panic bars on them, meaning they can be used in exiting the building at any time.

For late arrivals, please go to door #4 (the school office).

Children in the morning only program who are not picked up by 11:45 a.m. will be taken to the school office (door #4).

### **ABSENCES**

Please inform the school office if your child will be absent. Absences are not refundable. The expenses of the school continue in your child's absence.

## **SCHOLARSHIP**

A Scholarship Fund has been established for those families needing financial assistance and is administered by the Principal and the Scholarship Committee from the School Board.

Revised  
9/22/2020